



# San Jose/Evergreen Faculty Association, AFT 6157

2100 Moorpark Avenue, San Jose, CA 95128-2799 • (408) 288-3779 • Fax (408) 295-7482 • [faculty.association@sjeccd.org](mailto:faculty.association@sjeccd.org)

## FA, AFT 6157 EXECUTIVE BOARD MEETING

### 2<sup>nd</sup> Amended Meeting Minutes

October 17, 2008 9:30am-12:30pm

San Jose City College

Student Center, Community Room

#### Open Session

I. Call to Order (10 minutes)

II. Roll Call

David Yancey, President

Frank Espinoza, Vice President; Absent

Linda Ferrell, Fiscal Officer

Debbie De La Rosa, EVC Rep

Vivian George Morgan, EVC Rep

Minerva Duke, EVC Rep

Laura Sanchez, SJCC Rep; Absent

Jesse Votaw, SJCC Rep

Mark Newton, Past President; Absent

Also present; Barbara Hanfling, Executive Director, Patti Berg, Office Manager

- A. Approval of Agenda; A motion was made to approve, all approved (with minor changes).
- B. Approval of Minutes; September 19 minutes; A motion was made to approve, all approved.

III. Membership Concerns (10 minutes)

- 6+2 new hires, if there are mid year cuts, it is possible that 2 positions might be put off until next year or the following.
- Sound system and tent for picnic are needed-need more discussion
- Retiree has question about email; this person has been left in campus email system but without being on any of the lists. She would like to continue to receive campus emails. Barbara will contact Tom Onwiler to see if the retiree can be added back to the district email distribution list.

IV. Reports (40 minutes)

A. President's Report-David Yancey

- Non instructional staff; a determination of who is eligible for STRS is still in progress.
- Met with Michael Burke, reviewed class cancellation policy. There is contract language that covers the policy. There are also procedures on each campus.
- 14 parking spots at SJCC were designated for Cosmetology parking; Barbara has suggested that there be 5 spots for cosmetology & 5 spots for mixed staff/cosmetology.
- Barbara Hanfling and David Yancey met with Ron Root and Tom Onwiler regarding the computer use policy. Barbara had submitted an edited version. The policy will be reviewed.
- Also discussed the Health Care Audit, Ron Root is reviewing the submitted audit policy and will meet again to finalize the audit procedures.
- The Union has suggested that we use \$75,000 for staff development funds. EVC still has some staff development funds. SJCC staff development has a zero balance.
- 4 new positions; If there are mid year cuts this year, the positions may not be filled.



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- B. Vice President Report-Frank Espinoza – deferred
- C. Fiscal Officer's Report-Linda Ferrell
  - 1. Annual and Monthly Budget

Motion to open a new 13 month CD of \$60,000 at Pacific National Bank at 4.00% with the following resources:

- \$52,000 from Comerica Savings Account
- \$8,000 from Citibank Checking

Motion made to approve, all approved.

### COPE Reporting

- D. Executive Director's Report-Barbara Hanfling
  - There is an Executive Board vacancy, need FT SJCC rep.
  - There was a proposal by Rosa Perez, to add housing allowance (\$1500) to the Presidents base salaries. This item has now been pulled from the agenda.
  - Rigoberta Menchu; Nobel Peace Prize winner will be at EVC.
  - Barbara suggests that we donate \$100 to the scholarship fund and allow 4 faculty to attend the breakfast at the home of Rigo Chacon.
  - Barbara, Frank, Debbie, & Mark will attend. The FA will match 50/50 the \$100 donation.
  - Motion made to pay up to \$400 for 4 faculty to attend the breakfast.
  - A new Director of Human Resources has been hired, Marisela Disch.
  - Sandy Dillon is now the Vice Chancellor of Human Resources until the position is filled.
  - Arturo Ocampo, Diversity Director position will not be filled, money used for Sandi Dillon.
  - Ron Root put in his resignation for end of fiscal year as CFO.
- E. Bay Faculty Association (BFA) Report (monthly) -deferred
- F. Retiree Report- Bill Jacobs
  - Barbara Hanfling and David Yancey met with the retiree group, approximately 25 people attended. The OPEB Bond issue was discussed and other health care issues.
- G. South Bay Labor Council Report-David Yancey
- H. District Budget Committee Report-deferred
- I. District Council Report-deferred
- J. GASB Committee Report-deferred
- K. Staff Development Committee-EVC/SJCC-deferred

### **BREAK-5 Minutes**

V.Old Business (30 minutes) - deferred.

- A. Structure of Faculty Association
  - 1. Membership Coordinators/Mentorship Program-Plan Meeting-Nov 14
  - 2. Council of Division Representatives-Plan Meeting October 31

VI.New Business



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- A. Interim Procedures on Hiring Full Time Temporary-VOTE
  - 1. A motion was made to approve the interim procedures, all approved.
- B. Computer Use Policy-Update
- C. STRS-Non Instructional-Questions about Retroactivity-Update
- D. Sick Leave Non Instructional Update-still in progress

Jesse Votaw has not sent his sick leave accrual. He will bring a copy of his records.

VII. Other Information

VIII. Good and Welfare

Move to closed session.

### IX.COPE MEETING

- A. Richard Hobbs Campaign
    - 1. Educators for Hobbs Fundraiser-Friday October 3, 2008-Summary and Donations needed
    - 2. Walking Precincts: paying students; Dates: Saturday Nov 1 and Wed Oct. 29<sup>th</sup>
- Motion made to hire students at \$9.00 per hour, all approved.

Meeting adjourned 11:42am.

Meeting minutes submitted by Patti Berg, Office Manager

**Next Meeting-Friday, October 31, Evergreen Valley College-Appi Mishra Room.**