



San Jose/Evergreen Faculty Association, AFT 6157

2100 Moorpark Avenue, San Jose, CA 95128-2799 • (408) 288-3779 • Fax (408) 295-7482 • faculty.association@sjeccd.org

FA, AFT 6157 EXECUTIVE BOARD MEETING MINUTES 9:30am-12:30 pm February 10, 2006 San Jose City College, Student Center, Community Room

9:30am OPEN SESSION

I. Call to Order (10 minutes)

A. Roll Call

President Mark Newton
 Vice President David Yancey
 Fiscal Officer Linda Ferrell
 EVC Representative Frank Espinoza
 EVC Representative Teck Ky
 EVC Adjunct Representative Ron Fischer (Excused)
 SJCC Representative Bob Wing
 SJCC Representative Mai Le Ho
 SJCC Representative Laura Cavanagh

Also present: Patrick Butler- Grievance Officer, Barbara Hanfling-Executive Director, and Patti Berg-Administrative Assistant.

B. Approval of Agenda

Approved with no changes

C. Approval of Minutes- Dec 16, 2005

David Yancey was absent from Dec 16 meeting
 Membership Concerns- rewrite to reflect concerns about PRG approving sabbaticals.

II. Membership Concerns (10 minutes)

Labs-Bruce Carroll asked question whether faculty needed to volunteer time or used office hours to be present in the math labs. Faculty must be present in the lab in order for the District to receive FTES money from the state. Faculty office hours are intended to be spent in the office, and faculty should be accessible to students. Barbara, Teck and David to research.

Arturo Villarreal- Classroom loaded at 75. This was a mistake on the part of the District. Originally Dean offered to pay for double loading but would provide nothing in writing when requested. The Union is working to ensure that the faculty member not have a class with so many students through either creating another time for the class or other remedy.

Andrea Mena- Union has met with supervisor to ensure that she has a job description.

Linda Ferrell presented: Jim Black- He wants preferential loading for his "Principles of Real Estate" class. He believes that he has special circumstances which might make his case different. Mark to follow up with Jim Black.

III. Reports (40 minutes)

A. President's Report

- i. Leo Chavez new interim SJCC President
- ii. Enrollment Report
 - 1. EVC 0% change in seat count
 - 2. EVC 1-2% change in seat count
 - 3. SJCC 4% change in seat count
 - 4. SJCC 4% change in head count



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- B. Fiscal Officer's Report
 - i. Annual and Monthly Budget-Linda provided the FA Income Statement, the COPE Income Statement and the FA Balance Sheet.
 - C. Executive Director's Report
 - i. CFT Executive Council may propose an increase of \$5 per faculty member per month for per caps paid back to the CFT. There was discussion that a small percentage of that would come back to the locals with Formula Funded Staff.
 - ii. Board meeting (Trustees), on the agenda is the Community College Initiative.
 - iii. COPE dinner attended by Frank, Janina Espinoza, David Yancey, Jim Kelley, Randy Okamura, Pat Andrew from WVMCC and Barbara Hanfling Ron Lind was there in his capacity of UFCW Director.
 - iv. Mark and Barbara met with interim CFO Ron Root and discussed part time equity money, squaring the salary schedule and other issues regarding the budget.
 - D. Bay Faculty Association (BFA) Report (monthly)
 - i. Barbara Hanfling attended the BFA meeting.
 - ii. Ken Burt spoke about the Community College Initiative.
 - iii. BFA is requesting donations be made for this initiative and we will discuss a donation from our COPE fund
 - E. Retiree Report-Building a Retirees Committee-no report, Bill Jacobs not in attendance.
- IV. Old Business (30 minutes)
- A. Structure of Faculty Association
 - i. Contacting and Getting New Faculty to sign membership forms Forms to be completed and returned to Barbara. It was requested the Barbara look into the wording on the form. Frank Espinoza said he would talk with Tina and the Academic Hourly Office to see if EVC would be willing to include this form in the packet. Some faculty signed up to talk to new adjunct faculty.
 - ii. Council of Division Representatives-Building Our Membership David Yancey to speak at the next meeting regarding our efforts.
 - B. Layoffs in Electronics, CIS, Marketing and Impact on Faculty at SJCC and EVC-report
 - i. A draft of "Effects of Layoffs" has been prepared and will be presented to Cherry Davidson and the Chancellor in the next few days. There is important language regarding retraining money and other protections for laid off faculty.

BREAK-5 Minutes

V. New Business (40 minutes)

- A. Vacant Administrative Positions: HR Director; President, SJCC; Vice Chancellor
 - i. Meetings with Presidents, Vice Presidents and Chancellor in two weeks (at EVC).
HR Director position now has an increased salary to attract more candidates. David Yancey is on the committee.
Leo Chavez is the interim President.
Ron Root is the interim CFO. The CFT job closes mid early to mid March.
April 24th interview to hopefully include 4-6 candidates



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- B. Hiring New Faculty
 - 14 new staff being hired, closing date is April 12 for some of the positions.
 - Discussed again that the process is starting too late in the semester and we are losing good candidates.
- C. Approve Negotiations Team for Full Contract
 - Barbara, Debbie, Mark, Jory, and Frank have approved.
- D. CFT Convention Attendance-March 24-26
 - i. Hotel and car parking are paid for but will only send a certain number of cars etc. Anyone needing to travel on own or changing plans must pay for mileage and parking and any cancellation fees. Currently the following will attend:
 - 1. Barbara, David, Laura, Linda, Marc Sola, Frank, maybe Jory Segal and Mark Newton (not sure about Teck yet).
- E. AFT Higher Education Meeting-Florida
 - Is this something that we want to attend every year? If so, we should budget about \$1,000 in next budget.
- F. Sum Up Retreat and How to Implement-no report
- G. Work on Web page
 - i. Add biographical information and an event calendar.
- VI. Other Information
 - Board Policy Review went well, David, Patrick, Virginia and Barbara attended.
- VII. Good and Welfare
 - Marlene Underwood passed away
 - Faith Ettinger had twins

Mark Newton adjourned the meeting at 12:35pm.
Minutes Submitted by Patti Berg, FA Administrative Assistant