



San Jose/Evergreen Faculty Association, AFT 6157

2100 Moorpark Avenue, San Jose, CA 95128-2799 • (408) 288-3779 • Fax (408) 295-7482 • faculty.association@sjeccd.cc.ca.us

FA, AFT 6157 EXECUTIVE BOARD MEETING Meeting Minutes (draft)

9:30am-12:30 pm November 18, 2005, San Jose City College Rm. SC204

9:30pm OPEN SESSION

I. Call to Order (10 minutes)

A. Roll Call

President.....Mark Newton
Vice President.....David Yancey
Fiscal Officer.....Linda Ferrell
EVC Representative.....Frank Espinoza
EVC Representative.....Teck Ky (excused)
EVC Adjunct Representative.....Ron Fischer
SJCC Representative.....Bob Wing
SJCC Representative.....Maile Ho
SJCC Adjunct Representative.....Laura Cavanagh

Also Present: Patrick Butler (FA Grievance Officer), Bill Jacobs (FA Retirement Chairperson), and Patti Berg (Administrative Asst.)
Barbara Hanfling (excused)

B. Approval of Agenda

- Add to Old Business: Tokens of Appreciation to the Audit Committee
- David Yancey moves to approve Agenda, Bob Wing 2nd, all in favor.

C. Approval of Minutes (10/14/2005)

- Revise section IIIB to reflect "President Tsang".
- Suggestion made to simplify minutes, they are currently too detailed
Bob Wing moved to approve amended minutes, Frank Espinoza 2nd, all in favor.

II. Membership Concerns (10 minutes)

- Academic Senate-Meeting, FACCC wants support for their new proposition, to make sure funds are guaranteed to Community Colleges. Currently CC are part of K-14. Mark Newton to write to Marty to request more information.
- Mark will follow up with Cherry Davidson to see why Social Security Numbers are needed on forms.
- Mark's email to "All Faculty" regarding union dues, and his many supportive messages from the membership was well received.
- Mark to make inquiry regarding safety issues (lack of police presence on campus).

III. Reports (40 minutes)

President's Report

- Change to WIN unions and AFL/CIO and have reached some agreement for joint participation in the Labor Council. However AFL/CIO wants 10% penalty for leaving the union. CTA may be coming into local labor.
- Election returns, successful in defeating all propositions.
- David & Mark to meet with Dr. Tsang regarding email policy for adjunct staff. Mark will draft email on what he feels the policy should be and present to Dr Tsang.
- Layoffs- CIS dept at SJCC is unclear about effect on number of positions that will be lost. Henry Gee wants to know what's going on. BIS/CIT at EVC has been impacted by low enrollments.

NOTE: Times denoted in parenthesis are guesstimates, so as to keep the meeting on track.



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Fiscal Officer's Report

- The report on the Internal Audit was read to the board by Linda Ferrell on behalf of Teck Ky. Linda will obtain the internal audit team's signature and organize the packet to be sent to AFT.

The recommendations made by the auditors were:

1. On voided checks, Quick Book records must reflect that check is voided.
2. Copies of all signature cards for bank accounts should be kept on file. Linda will get these from the banks.

These recommendations will be adopted.

- Annual and Monthly Budget
 1. Bad news: \$593 in penalties for late payroll taxes
 2. Good news: \$999 check that was cashed in 2003, but never deducted from account is being added back into the cash account.
 3. \$3,000 from COPE account was donated to CFT for Educational Defense Fund.

Executive Director's Report (Deferred)

Bay Faculty Association (BFA) Report (monthly)

BFA meeting will be held 11/28/05, our attorney Bob Bezemek will attend and be available to answer questions.

Retiree Report-Building a Retirees Committee

Bill Jacobs continues to work on recruiting new members. Bill to ask our attorney Bob Bezemek questions about the bylaws.

IV. Old Business (30 minutes)

- Structure of Faculty Association
 - a. Contacting and Getting New Faculty to sign membership forms
- Report on Council of Division Representatives- EVC October 28th. Good attendance, audience engaged in discussions. Overloading discussed. Open discussion, good questions, positive representation from E.B. Class Size questionnaire also discussed
- Report on Phone Banking-October 29, 2005 UFCW Hall Good turn out, David Coon attended as well as faculty and students. Overall it was very successful. Approximately 700 phone calls were made.
- Possible Layoffs- Discussed on Presidents report – No mention of EVC layoffs, EVC working to move staff around to avoid layoffs.
- Tokens of appreciation – to the Audit Team. Mark to take care of the details.

BREAK-5 Minutes

V. New Business (40 minutes)

- Administrative Positions: David Yancey reports on hiring HR Director - Meeting last Monday at the District Office, committee will gather prospects. ELS Consultant not prepared, and is going to look into hi-tech area. Group wants candidates with experience in the Education arena. By January a list of candidates should be available and interviews should begin in February.
- Catastrophic Leave Donation - David to prepare article for next newsletter.
- Hiring New Faculty- Mark Sola, David Coon are getting ideas to Senate quickly. Serious about minimizing the cutbacks to CIT/CIS.
- Newsletter-No new info.

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VI. Other Information – no new info

VII. Good and Welfare

- Ikuko Fukui back to work and doing well.
- French consulate to present award to Nicole Amon for teaching French for 40 years. David to check with Charles (PR) to see if press release can be done.
- Global Education Opportunity Program- David & Mai Le working on committee. Mai Le requests support of F.A. (in the form of cash). This will be added to the agenda for the next meeting.
- Mai Le attended the Governing Board meeting for Barbara and Mark.

COPE Meeting – No COPE meeting

Next Meeting

Friday, December 2: 9:30am-12:30pm

San Jose City College, Student Center, Community Room.

Mark Newton adjourned the meeting at 12:40pm.

Minutes Submitted by Patti Berg, FA Administrative Assistant