



San Jose/Evergreen Faculty Association, AFT 6157

2100 Moorpark Avenue, San Jose, CA 95128-2799 • (408) 288-3779 • Fax (408) 295-7482 • faculty.association@sjeccd.org

Faculty Association, AFT 6157, Executive Board Meeting Minutes

9:30-12:30, Friday, October 14, 2005, Community Room, San Jose City College

FA COPE MEETING

- Mark Newton received an email from Marty Hittleman regarding the potential effects of Prop 76 if it passes; it gives the Governor extra power in crafting the budget. Community College District budgets would be reduced by about 0.25 to 8.78 percent
- Next year's SJECCD's budget would be cut by approximately \$5.4 million (1.36 percent).
- CFT – Seeking donations, suggested \$100 donation per each union member. Mark Newton suggested we send between \$2000-\$3000. This amount is in addition to monies already collected.
- Linda Ferrell reported the COPE fund balance is \$13,888.
- David Yancey motioned to donate \$3000 from our COPE fund to CFT, Mai Le Ho seconded, all in favor, no opposed.
- Bill Jacobs questioned if \$3000 is enough for this very important election, Mark Newton reminded him that with the \$3000 the donation is actually closer to \$15,000, and that CFT will probably ask for donations again in the future.
- Linda Ferrell suggested that the COPE funds should not be in an interest bearing account. If funds are not in an interest bearing account we do not have to file a tax return (if no filed tax returns, no audit!).
- Linda motioned to move funds to non-interest bearing account, David Yancey 2nd motion, all in favor, no opposed.

End of COPE session.

Faculty Association, AFT 6157, Executive Board Meeting Minutes

No meeting minutes were approved, this will be deferred until Oct 28 meeting.

9:30-12:30, Friday, October 14, 2005, Community Room, San Jose City College

I. Call to Order

President Mark Newton called the meeting to order at 9:50 am.

A. Roll Call

President.....Mark Newton
 Vice PresidentDavid Yancey
 Fiscal Officer.....Linda Ferrell
 EVC RepresentativeFrank Espinoza
 EVC RepresentativeTeck Ky
 EVC Adjunct RepresentativeRon Fischer (excused)
 SJCC RepresentativeBob Wing
 SJCC RepresentativeMaile Ho
 SJCC Adjunct RepresentativeLaura Cavanagh

Also Present: Bill Jacobs (FA Retirement Chairperson) and Patti Berg (Administrative Asst)
Welcome to Patti Berg new Admin Asst, roundtable introductions.

B. Approval of Agenda

- Teck Ky wants to add item under membership
- Mark Newton to add personnel item for closed session regarding Barbara's bonus
- David Yancey moved to approve the agenda. Frank Espinoza seconded and the agenda was approved unanimously.

C. Approval of Minutes

- Approval of the Minutes for Sept 16, 2005 is deferred until the next board meeting, Oct 28, 2005.

II. Membership Concerns

- A. Article 9.12.9, full time faculty at EVC is questioning, Mark Newton does not believe there are any changes. Mark Newton to review and follow up with email to group.



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- B. Biology faculty member EVC/FT has an issue, he has historically co taught biology with adjunct faculty and Dean has proposed eliminating co teaching in the biology department. Mark Newton suggests faculty call Barbara on Monday and Barbara will follow up with the Dean.
- C. Bill Jacobs has concern regarding 40% overload, this is on agenda below and will be addressed. Barbara met with the Auto staff, they are unhappy with the limits of the overload, but the results of the meeting were positive.
- D. Mark Newton, SJCC Science department, lab tech has been out on medical leave for over 4 weeks. The science department needs help desperately.
- E. Rich Baiardo is concerned about a disaster plan, Evergreen is designated disaster location, people are to go there for shelter/services.
- F. SJCC disaster plan exists, but is very outdated. Bob Wing suggests that Mike Renzi get involved in updating the disaster plan.

III. Reports

A. President's Report- Mark Newton

Mark Newton reported:

The South Bay Labor Council is working with the AFL-CIO to sort out the governance issues associated with the break away WIN unions. Community colleges in northern California seem to agree that the Labor Council cannot run effectively without one-half of labor participating. This issue will likely be worked out in time.

AFT is anxious to get folks on the "phone banking" at Local Labor.

B. Invitations

- Mark received an invitation to a reception hosted by Foothill DeAnza, San Jose State to welcome our new Chancellor Rosa Perez. He and Barbara will be attending.
- Mark also received an invitation to a seminar put on by math instructor President Tsang, "Asian Americans for Community Involvement", Oct 27.

C. The Tuesday Board of Trustee meeting was filled with much applause and welcoming new faculty, positive evaluation, working through friction. Sam Ho gave diversity report. Sam to follow up on retention.

- Chancellor gave update, \$2.5 million (1/3 of the surplus budget), to increase enrollment, marketing and generally help improve and grow instruction.
- Trustees want timeline. Chancellor wants to strategize plan, allocate \$200,000 for EVC marketing and \$100,000 for SJCC brochures.
- David Yancey, why are we getting 2.5 million when we have a \$600,000 budget cut?
- Linda Ferrell, "This is one time money of 2.5 million".
- Enrollment management team- No faculty (only administrative), violates 1725.

B. Fiscal Officer/Treasurers Report

Linda Ferrell reported:

- Page 1, report is the Actual from 04/05 and was adopted on 05/06
- Page 2, is the balance sheet, the numbers now agree with the Auditors numbers (John Pooley is now happy). Linda has modified all spreadsheets to match John's documents. The balance sheet shows AP, receivables, deposits, prepaid, \$900 health care in advance.
- Accounts payables, AFT, CFT are always a month behind
- Other employee payables, (sick, holiday benefits).
- Page 3, income statement, adopted.05/06, and the actual is July 1- Sept 30, 2005.
- David Yancey would like to see quarterly report (that shows percentage); Linda agreed to provide this report.
- David Yancey motioned to post page 1 budget at both campus' boards, Bob Wing seconded, all in favor, no opposing.
- Board thanked Linda for her hard work.
- Teck and Linda gathered Internal Audit Committee. They are to meet 10/28/05, they will approve and mail audit by 12/28/05.
- Teck and Linda will miss next board meeting on 10-/28/05, as they will be attending the Internal Audit meeting.
- Currently there are 3 different bank accounts; this is due to the FDIC insurance limitations (only covering 100k per each institution).
- Etrade account has a balance over \$90,000, Linda Ferrell suggests that we move \$40,000 into a CD; this will generate an additional 1% earnings for this money.



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- Bill Jacobs suggested Linda documents the guidelines.
- David Yancey motions that Linda be given the decision making with Board approval to move \$40,000 to 9 months CD. Tech KY seconds the motion, all in favor, no opposing.

C. Executive Director's Report

Barbara Hanfling is not present for this meeting:

D. Bay Faculty Association Report (BFA)

- a. Next meeting is 10/24/05; no one is available to attend.

E. Retiree Report

Bill Jacobs is working on getting committee together. This will include administrators; he expects to hold the next meeting by 10/28. Interested parties are: Shirley Sloan, Phil Crawford, Walt Sorenson, & Yvonne Davenport. Patti Berg to provide list of retirees & their email addresses to Bill Jacobs. Bill Jacobs states that the committee will adapt (with revisions) the bylaws of West Valley.

IV. Old Business

A. Structure of Faculty Association

- Laura Cavanagh has been unsuccessful in signing Barbara Mellman.
 - Council of Division Reps meeting is 10/28/05; work is needed on SJCC college representatives for counseling.
- ### B. Administrative Positions: HR Director
- No new information was provided.

C. Update on Discrimination Procedure

- No new information was provided.

D. Hiring Procedures: Committee meeting with HR

- No new information was provided.

V. New Business

A. Phone Banking

The phone banking, worked on by Frank and Barbara is "taking on a life", over 1000 employees will be contacted. Gene Heck at CSEA will be participating fully. Our new Chancellor was the first person to endorse idea and sign up to attend.

- FA and CSEA will provide lists of phone numbers
- Oct 29, Saturday from 10am-1pm, at Ron Lind's (UFCW) union hall on Market Street.
- Local labor has 30 lines, (near the Fairmont) Union Food and Commercial Workers (UFCW), Frank Espinoza is taking charge of this.
- Sign up sheets are in the EB meeting packet.
- Frank Espinoza received an email from EVC Assoc. Student President endorsing the phone-banking event. Patti Berg to forward email to Board Members.

B. Administrator Training

- 3 Hour meeting scheduled for Barbara Hanfling Mark Newton and Donna Williamson to provide training for District administrators.

C. Picnic Summary

All (faculty & Administration) appreciated the picnic and had a great time.

D. Meetings

- College Council EVC Frank Espinoza has taken over for Minerva
- Academic Senate EVC Teck Ky, to get a spot on the Agenda
- Academic Senate SJCC Bob Wing, to get a spot on the Agenda
- BFA & CCC – meeting will be attended by David Yancey when possible
- Frank Espinoza is a South Bay Labor Council delegate
- Newsletter Editorial Board, Sterling Warner, Bill Jacobs, & David Yancey
- Bill Jacobs suggests for future retreats that we skip the "meeting stuff" and focus on 2-3 retreat topics.



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- Winter retreat, Saturday Feb 4 to be held at Barbara Hanfling's home, Topics are: Full contract negotiations. There is some concern that this date may be too close to the start of the winter semester.

E. **Catastrophic Leave Donation**

This proposed program will allow faculty to donate a portion of their sick leave to a "bank" which would be available to faculty that has an emergency situation that requires an extensive medical leave. Currently Full time to Full time is only available.

Mark will meet with committee (HR Director) to get answers on questions for this program.

End Open Session

Mark Newton adjourned the meeting at 12:35pm.

Minutes Submitted by Patti Berg, Administrative Assistant