



San Jose/Evergreen Faculty Association, AFT 6157

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EXECUTIVE BOARD MEETING

Amended AGENDA

9:30am-12:30 pm Sept. 16, 2005

San Jose City College, Student Center Community Room

9:30am OPEN SESSION

- I. **Call to Order (10 minutes)**
 - A. Roll Call
 - B. Approval of Agenda
 - C. Approval of Minutes
- II. **Membership Concerns (10 minutes)**
- III. **Reports (40 minutes)**
 - A. President's Report
 - B. Fiscal Officer's Report
 - i. Preparation for Annual Audit (by Dec 1, 2005)
 - C. Executive Director's Report
 - D. Bay Faculty Association (BFA) Report (monthly)
 - E. Retiree Report-Building a Retirees Committee
- IV. **Old Business (30 minutes)**
 - A. Structure of Faculty Association
 - i. Begin process again of Contacting and Getting New Faculty to sign membership forms
 - ii. Council of Division Representatives-Building Our Membership
 - B. Update on Discrimination Procedure-discussion and input and final vote
 - C. Hiring Procedures

BREAK-5 Minutes

- V. **New Business (40 minutes)**
 - A. Negotiations
 - i. Release Time-Fall 2005 and Spring 2006
 - ii. WSCH Contracts and 40% Overload
 - B. Retreat Preparation-Agenda and Academic Senate
 - C. Administrative Positions: HR Director;
 - i. Meetings with new President and Chancellor
 - ii. Job Description for Vice Chancellor-Administrative Services
 - D. Picnic-preparation and assignment of responsibilities
 - E. Health Care Cost Containment Committee-participation
 - F. Catastrophic Leave Donation
 - G. Letter Regarding City Council Race-District 7
- VI. **Other Information**
- VII. **Good and Welfare**
 - A. Hurricane Katrina

CLOSED SESSION

- VIII. **Negotiations (10 minutes)**
 - A. Class Size/Differential Loading
- IX. **Grievances/Issues (10 minutes)**
 - A. Academic Advisors-SJCC
 - B. Classes Taught During Summer-Resolved
- X. **Discipline (5 Minutes)**
 - A. Tenure Review-SJCC
 - B. Hiring Committees
- XI. **Personnel Issues**
 - A. New Administrative Assistant
 - B. Other

Next Meeting/Retreat

Friday, September 30, 2005 -9:00am-5:00pm- SJCC, Home of Bill and Julie Jacobs

COPE Meeting

- i. Donation to CFT for campaign against anti-education propositions-propose \$2,000

NOTE: Times denoted in parenthesis are guestimates, so as to keep the meeting on track.