



## San Jose/Evergreen Faculty Association, AFT 6157

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### AMENDED AGENDA: 2004-2005 Executive Board Retreat Friday, September 24, 2004

Home of: **Bill and Julie Jacobs**

9:00-9:20 **Coffee, Snacks, introductions, welcome**

9:20-9:30

Approval of new Fiscal Officer and COPE Treasurer

Personnel Issues-Office Manager Review/Salary Increase

9:30-10:30am

A. **Moving Forward on the Restructure**

a. **General Summary of Progress on Restructure of Executive Board**

1. **Restructure:**

a. **Job Responsibilities for Executive Board Members**

2. **Energizing the Division Structure:**

a. **Training Scheduled October 8, 2004- EVC**

b. **Adjunct at EVC**

c. **Adding new Members**

d. **Other Responsibilities**

10:40-10:50 Break

3. **COPE Committee-building membership; endorsement of candidates**

4. **Retirees Committee-how to initiate this committee**

5. **Strategic Planning: Where do we want to be in 2006? Budget, Legislative, Political Plan. Working with Board of Trustee Members, how to Build committees; Working with the Independent CCD in our area**

11:15-12:15: **Negotiations Summary-Reopener**

1. **Class Size Discussion**

2. **Contract Action Plan**

3. **PLTL, Service Learning, Learning Communities**

4. **Sick Leave Issues**

12:15- 1:30 Lunch

1:30-2:30 **Academic Senate Presidents Discussions**

1. **Priorities for Academic Year 2004-05 – Senate in attendance**

a. **Vacant Positions**

b. **Hiring Committees-collaboration**

c. **Meeting jointly with Campus Presidents**

d. **Class Size Issues**

e. **Administrator Evaluations**

f. **Budget Committee-how to build it into a working organization**

g. **Joint Goals/Questions**

2:30- 3:00 Faculty Issues

1. **Campus Equity Week**

2. **Agency Fee/Union Members**

3. **Trust Committee Survey**

3:00-3:15- **Break**

3:15-4:45pm Finish Up Restructure/Negotiations

4:45-5:00 Wrap up and Adjourn