



San Jose/Evergreen Faculty Association, AFT 6157

2100 Moorpark Avenue, San Jose, CA 95128-2799 • (408) 288-3779 • Fax (408) 295-7482 • faculty.association@sjeccd.cc.ca.us

Executive Board Meeting Minutes (APPROVED)

10:00 am, Friday, November 7, 2003, *Large Conference Room, Gullo Center, Evergreen Valley College*

I. Call to Order

The president Mark Newton called the meeting to order at 10:06 am.

A. Roll Call

Officers Attending: Mark Newton, Frank Espinoza, David Yancey, Wilbur Mellema, Rose Anna Higashi, Bill Jacobs, Bob Wing, Sarita Tamayo, Jeffrey Kirkbride, Wilber Mellema

Officers Absent: none

Guests: Barbara Hanfling (FA Executive Director), and Christopher Mathenia (FA Office Manager)

B. Approval of Agenda

David Yancey requested "District Payroll Advices" be added under section V. Old Business, D. Additionally, David requested "District Tactics" be added under III. Grievances/Issues, C. Also, Barbara Hanfling suggested removing section IV. B, "Faculty Member #2-request for letter." Bill Jacobs moved to approve the agenda as amended. David Yancey seconded the motion and the agenda was approved unanimously.

II. Approval of Minutes

David Yancey moved to approve the October 24, 2003 FA Executive Board Meeting Minutes. Frank Espinoza seconded the motion and the minutes were approved. Sarita Tamayo abstained.

III. Membership Concerns

A. Bob Wing reminded the Board that faculty members are still concerned about the Golden Handshake. The Board reached consensus to include the Golden Handshake on the agenda until the early retirement issue is resolved.

B. Mark Newton reported that an instructor of a class that is partially instructed online was docked pay for not physically attending all class periods at their scheduled times. The issue was resolved when the instructor listed the class as a "hybrid" class and explicitly listed the days he would be out of the classroom. Mark expressed concern that similar issues will arise as faculty members increasingly use technology as a teaching aid.

IV. Reports

A. President's Report

Mark Newton reported that faculty supported candidates for the San Mateo Community College District Board of Trustees were elected and hold a majority of the seats.

Also, Mark read an article authored by Marty Hittleman, CA Community College Council President. The article reported that the new CA Education Secretary will be Richard Riordon. The article said Riordon has favored anti-union policies, so this may not be a positive situation.

Mark ended his report by mentioning the grocery store strike in southern CA. Northern CA may experience a similar situation next year. Their current contract was approved four years ago, and since then, grocery store profits are up over 90%, however employees still have to work three years before receiving medical coverage. Mark noted that private sector health benefit cuts lead to an increase in the tax burden. Further, the increase is not one-to-one, rather for every dollar saved in the private sector, the tax burden may increase by, some estimations, two dollars.

B. Fiscal Officer's Report

Wilbur Mellema presented the board members with a brief projection of FA expenses.

C. Executive Director's Report

Barbara Hanfling reported that the District sent every full-time faculty member a letter requesting their FSAs. A datatel issue surfaced because it is only capable of listing three FSAs per faculty member. Human Resources is addressing the problem.



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Barbara also reported a quadripartite group was suggested by the Academic Senates and Human Resources to write the new hiring procedures. There was discussion regarding whose responsibility it was to rework these procedures and the rights of the Academic Senate to appoint faculty to hiring committees. Discussion followed.

D. Bay Faculty Association Report (BFA)

David Yancey reported that he and Barbara Hanfling attended the meeting. Discussions at the meeting focused on health benefits. David noted that medical coverage for faculty in this District ranks well as compared to other districts, however retirement medical coverage is drastically trailing the other districts. In a stark contrast to the full coverage for retirees hired pre-1982, faculty hired post-1982 have no retirement medical coverage. Discussion followed.

E. Committee on Political Education (COPE)

Nothing discussed under this section.

V. Old Business

A. Structure of Faculty Association

i. Division of Council Representatives

Frank Espinoza reported that he, Rose Anna Higashi, and Bill Jacobs have made no additional progress since the last meeting on finding volunteers for the EVC division representative positions. Discussion followed concerning the need for part-time faculty involvement and the procedure for filling the positions. Frank will work towards getting a commitment to participate from EVC volunteers by the December 12, 2003 meeting. The SJCC representatives will work to get commitment to participate from SJCC volunteers by a later meeting.

ii. Summary of Progress on Contacting and Getting New Faculty to sign membership forms

Nothing discussed under this section.

B. Class Size Increases

The District and FA continue to work to determine class sizes.

C. Budget Training

A CFT budget training session, attended by most FA board members over the weekend, was very instructive on how to decipher district's budget. All attendees agreed the training was a success.

D. Payroll Advices

David Yancey reported the District continues to make decisions without FA considerations. Barbara Hanfling added that no progress was made towards a solution on payroll advices, because Pauline Clarke missed their last meeting and has since gone on vacation. The FA board members came to consensus that David work as liaison with the District's payroll office.

VI. New Business

A. Campus Equity Week Petition

Sarita Tamayo reported that the FA will submit to the Trustees 1100 signatures in support of Part-time SRP. The FA will attempt to mobilize faculty to attend the December 9th meeting. The meeting is scheduled to start at 7pm in the District Board Room. Barbara will submit this to get it on the agenda. Also, Mark Newton recognized the contributions of Virginia Scales, Pat Space and Dan Haley that helped make Equity Week a success.

Meeting adjourned for a five minute break.

B. Campus Safety and Faculty Responsibilities

Bob Wing presented the Board with a document from the District regarding Evacuation Responsibilities. The document has no date, the author is not indicated, and it is sparsely circulated. Also, faculty responsibilities are unclear and this affects faculty working conditions and safety. Bill Jacobs pointed out campus safety committees exist, however whether an emergency response plan exists is unknown. David Yancey suggested the FA send a letter to the chancellor and copy the campus presidents. Barbara Hanfling agreed to send an email outlining the FA's concerns.



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- C. Negotiations
Nothing discussed under this section.
- D. Workshop on Upcoming Trustee Elections
Barbara Hanfling requested that if anyone is interested in attending to send her an email. Discussion followed.
Also, Barbara will ask Trustees to attend FA meetings next semester.

VII. Other Information

VIII. Next Meeting

10:00 – 12:30, Friday, November 21, 2003

2nd Floor, Associated Student Board Room, Gullo Center, Evergreen Valley College.

Concern was expressed about the small size of the Associated Student Board Room, so Barbara Hanfling will attempt to reserve a different room.

End Open Session

Meeting was adjourned about 1:00 pm.

Open Session Minutes Submitted by Christopher Mathenia, FA Office Manager